

Data protection information for applicants (m/f/d) according to Article 13 GDPR (General Data Protection Regulation) concerning data processing in the application process

The Julius Kühn-Institut (JKI) is pleased that you are interested in our job offers. In the course of your job application with us, we are committed to protecting the privacy and security of your personal data.

We would like to inform you of what personal data is collected, by whom it is collected and for what purpose this data is used. In addition, you will be informed of your rights in data protection matters, including whom you can contact in this regard.

1. Responsible authority (data controller) and contact details

In the sense of the data protection laws, the JKI is the data controller for the information that we obtain from you as a result of your application for employment.

Julius Kühn-Institut,
Federal Research Centre for Cultivated Plants
Erwin-Baur-Straße 27
06484 Quedlinburg
Germany
Tel.: 03946 470
poststelle@julius-kuehn.de

Questions regarding data protection matters can be addressed to the JKI's data protection officer:

Diana Schmolke
Erwin-Baur-Str. 27
06484 Quedlinburg
Tel.: 03946 47 107
PF: -Datenschutz-
datenschutz@julius-kuehn.de

2. Purpose, collection and processing of personal data

When you apply online or send application documents by post or email, the data required for the application procedure is recorded and stored electronically in accordance with Article 88 GDPR in conjunction with § 26 BDSG (German Federal Data Protection Act).

We collect and process your personal data for the purpose of carrying out the application process and initiating an employment relationship. This is the data that you provide to us in the context of your application, in particular by submitting the application documents and your information given in job interviews.

In the case of an application by email, the documents sent with the application will also be stored. Your application will be transmitted in unencrypted form. Information about a severe disability is collected and processed within the scope of Article 9(2)(b) GDPR in conjunction with § 164 SGB IX.

Your data is only accessible to employees of the HR department and those responsible for the selection process and

- a) in recruitment processes for scientific staff:
the equal opportunities representative, where appropriate also staff council and the representation for employees with disabilities,
- b) for all other recruitment processes:
the equal opportunities representative, staff council and, where appropriate, the representation for employees with disabilities.

3. Duration of data storage

The data will be deleted six months after completion of the specific application procedure. This does not apply if statutory regulations prevent deletion, if further storage is necessary for the purpose of providing evidence or if you have expressly agreed to longer storage in writing.

4. Your rights

You have the right to request information or correction at any time concerning the data stored about you at the JKI as well as information about its origin, recipients (m/f/d) or categories of recipients to whom the data is forwarded, and the purpose of storage. In addition, you have the right to data portability.

You can object to the use of your data for the aforementioned purposes at any time with effect for the future and request the deletion or restriction of the processing of your data. However, this results in exclusion from the application process.

5. Revocation of given consent

In the event that you have given consent to the JKI in connection with an application process for the storage of personal data, you can withdraw it at any time.